

Bus Escorts

Thank you so much for helping us to bring our guests safely to our event. We would not be able to organise such a special day for our elderly, who would otherwise be alone on Christmas Day, without your help.

- Please arrive at 8.30 am on Christmas Day to EVOLUTION HALL in Battersea Park SW11 4NJ. See [map](#) for access. There is limited parking on the site.
- Please go upstairs to register and to get your uniform.
- Do not bring your valuables on the day, as we have open rails for your coats.
- Put your phone in your pocket.
- Your briefing and instructions will be at 9.15am.
- Please have a coffee and some snacks before that time.
- You will not drive.
- You will set off with a bus driver to pick up your guests (up to 10 guests per bus).
- You will be given the addresses and telephone numbers of our guests.
- You will have to call the elderly 15 mins in advance to tell them that you are coming to pick them up with our mini bus.
- Make sure that elderly have seat belts on.
- Please put the lanyard (provided) on the elderly guests and check that those are their name and address on the lanyard.
- When you bring the elderly to the venue, take your envelope to the transport desk in the office, where you got it from.
- You can then join your designated table (on your name badge, and serve the lunch only to your table with the help of other 2 volunteers. (3 volunteers per table serving lunch).
- Please serve your three course Christmas lunch from the kitchen to yourself at 2pm.
- You can dance with elderly on the dance floor as well.
- Go to your afternoon briefing for taking the elderly home at 3pm. (please be by your bus number - row of chairs in the waiting room).
- Please return your uniform after the event.
- Use this link for additional information: [Bus Escort FAQ](#)

With many thanks for helping on this special day.

VERY IMPORTANT: please let me know if you cannot do this job, so we can find other helpers. Thank you.